

# The Wright Express<sup>®</sup> Government Fleet Program



**Did you know that Wright Express,** fleet card provider for the State of Michigan, is accepted at 4,092 gas stations in Michigan and over 140,000 locations nationwide?

The State of Michigan has a statewide contract with Wright Express. By participating in a program called MiDEAL (Michigan Delivering Extended Agreements Locally) which extends State of Michigan contracts to members, your fleet will be able to take advantage of the special terms the State of Michigan has contracted with Wright Express Financial Services. Wright Express will waive the \$40 setup fee and the \$2 monthly card fees normally charged to new fleet accounts!

State, county and municipal fleets have unique needs. With the Wright Express Government Fleet Program you get the tools you need to manage your fleet – acceptance at 90% of retail fuel locations nationwide, control over fleet purchases, comprehensive reporting and world-class Customer Service. You also get additional specialized services such as Tax Exemption & Reporting and Total Fuel Management.

## ***Customer Service***

Wright Express is there for your fleet toll-free, 24 hours a day, 7 days a week. We also have 24-hour card replacement. Requests received by 2:00 p.m. ET. can be shipped overnight on the same business day.

## ***Tax Exemption & Reporting***

If your fleet qualifies for exemption from excise, sales or special fuel taxes — at federal, state, county or city levels — Wright Express can significantly reduce your accounting and administrative time. Qualified tax exempt fleets are billed net of tax on applicable fuel purchases and provided with full reporting of the purchase data and tax exemption.

## ***Total Fuel Management***

Wright Express can cover all your fueling needs – whether you use onsite tanks, truckstops, cardlocks, mobile, bulk fueling or retail locations.

## **Start saving now**

Sign up today for the Wright Express Government Fleet Program and get the specialized services you need for your fleet. Simply complete, sign and fax the attached addendum and fleet data form to 207-874-1587. Once we have received your information, we will contact you to set up your account. For more information, please call 1-800-395-0812.

**ADDENDUM TO FUEL CARD SERVICES AGREEMENT BETWEEN WRIGHT EXPRESS  
FINANCIAL SERVICES CORPORATION AND THE STATE OF MICHIGAN**

Definitions:

"Agreement" means: **Contract No. 071B6200377 dated October 4, 2006** for Fuel Card Services - Statewide (the "Agreement") between the **State of Michigan, Department of Management and Budget, Purchasing Operations ("Michigan")** and **Wright Express Financial Services Corporation, ("WEX FSC")**.

"Contracting Agency" shall mean the municipality or state agency authorized by statute to purchase services under the Agreement, specifically:

\_\_\_\_\_  
Name of Agency

\_\_\_\_\_  
Physical Address of Agency

\_\_\_\_\_  
City, State and Zip Code of Agency

All other capitalized terms used in this Addendum without definition have the meanings set forth in the Agreement.

Agreements of WEX FSC and Contracting Agency:

1. Contracting Agency represents that it is authorized by the laws of the State of Michigan to enter into this Addendum and to participate under the Agreement.
2. Contracting Agency hereby requests the services of WEX FSC described in the Agreement and agrees to perform all duties of a Contracting Agency under the Agreement, including, without limitation, payment of all charges on its account(s) within the time periods provided under the Agreement, payment of any fees provided in the Agreement, and cooperation with respect to providing all necessary information for the administration of the Agreement. Contracting Agency agrees to be bound by the terms and conditions of the Agreement, including, without limitation, rules for authorized and unauthorized use of cards, disputes of charges, reporting lost and stolen cards, and all other rules and provisions relating to use of Contracting Agency's account.
3. The Contracting Agency's authorized fleet contact shall be \_\_\_\_\_.
4. Contracting Agency acknowledges that its failure to make timely payment in accordance with the terms of the Agreement and/or the Addendum may result in suspension or cancellation of the account(s). The undersigned represents and warrants that he/she is duly authorized to execute this Addendum on behalf of the Contracting Agency and this Addendum is the valid and binding obligation of the Contracting Agency, enforceable in accordance with its terms.
5. Contracting Agency acknowledges that this Agreement will not be binding and effective until WEX FSC has reviewed and approved credit for the Contracting Agency.

Name of Contracting Agency: \_\_\_\_\_

**WRIGHT EXPRESS FINANCIAL SERVICES  
CORPORATION**

By (Authorized Signatory): \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

If you have any questions, please call 1-800-395-0812.

**FAX COMPLETED AND SIGNED ADDENDUM TO 207-874-1587.**

This Addendum shall not become binding and effective until accepted by WEX FSC in Salt Lake City, Utah.

# Wright Express® Fleet Card Information

Company Name: \_\_\_\_\_

Limit punctuation to the following characters:

/	-	.	&	'
---	---	---	---	---

## DRIVER INFORMATION – List *all* drivers who will be using fleet cards.

Last 12 character limit	First 10 character limit	M.I.	Driver ID (Acts as a PIN, no duplicates) Leave blank if you want us to assign Select either: <input type="checkbox"/> 4 digits or <input type="checkbox"/> 6 digits	Department 8 character limit
SAMPLE: <i>Smith</i>	<i>John</i>	<i>A</i>	<i>1234</i>	<i>Sales</i>
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

## VEHICLE INFORMATION – We will issue a card for each vehicle you list.

Please check one of the following restriction options.\*

☐ Emboss selected cards with "Fuel Only"  
(See Fuel Only column)

☐ Emboss all cards with "Fuel Only"

☐ Do not restrict any cards with "Fuel Only"

Select **ONE** of the following columns below to appear on the second line of your cards.

☐ Vehicle Description

☐ Customer Vehicle ID

☐ License Plate

☐ None

Department (optional) 8 character limit	License Plate 8 character limit	State 2 char	Vehicle Description (required) 17 character limit	Fuel Only <input checked="" type="checkbox"/> = Yes	Customer Vehicle ID (optional) 17 character limit
SAMPLE: <i>Service</i>	<i>123456</i>	<i>ME</i>	<i>03 Chevy Mini Van</i>	<input type="checkbox"/>	<i>Unit 123</i>
1.				<input type="checkbox"/>	
2.				<input type="checkbox"/>	
3.				<input type="checkbox"/>	
4.				<input type="checkbox"/>	
5.				<input type="checkbox"/>	
6.				<input type="checkbox"/>	
7.				<input type="checkbox"/>	
8.				<input type="checkbox"/>	
9.				<input type="checkbox"/>	
10.				<input type="checkbox"/>	

\* Please note that purchase authority restriction may not be enforced if electronic authorization is inoperative...e.g., during system outage.

**X**

Signature of person completing form

Print

Date

Sales Code: \_\_\_\_\_

Oppty #: \_\_\_\_\_

MHW